

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
CONFERENCE ROOM
3616 S. I – 10 Service Road W., Second Floor
Metairie, Louisiana 70001

MINUTES

MONDAY, February 2, 2015

Authority Board Members in Attendance:

Quin Bates	Rose Gilbert	Mike Spinato
Monica Baltodano-Dubey	Paula LaCour	Logan Williamson
Bob Bradley	Dede Lyman-Redfearn	
Rashain Carriere-Williams	Rafael Saddy	

Authority Board Members Absent:

None.

Staff in Attendance:

Lisa English Rhoden, Executive Director
Tammy Valenti, CAA
Beverly Devall, COO/CFO
Gwen Doherty, Management Services Director

Guest in Attendance:

None.

The meeting was called to order by Mr. Williamson at 6:03 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

A motion was made by Mr. Bradley to accept the agenda as presented. Seconded by Ms. Carriere-Williams. Passed unanimously.

2. Public Comment.

None.

3. Approval of Minutes.

Ms. Lyman-Redfearn made a motion to accept the minutes as presented prior to the meeting. Seconded by Mr. Bates. Passed unanimously.

4. Required Approvals Agenda.

A) Financial Quarterly (Oct. – Dec.) – Ms. Rhoden asked Ms. Devall to review the quarterly financial report for the Board. Ms. Devall reviewed the quarterly financial report and answered questions of the Board.

A motion was made by Mrs. Gilbert to accept the quarterly financial report as presented prior to the meeting. Seconded by Ms. Carriere- Williams. Passed unanimously.

B) Monitoring Reports – Treatment of Consumers Monitoring Report – Mr. Williamson opened discussion on the Treatment of Consumers report that was sent prior to the meeting.

A motion was made by Mr. Bates to accept the Treatment of Consumers monitoring report as received prior to the meeting. Seconded by Mr. Saddy. Passed unanimously.

Treatment of Staff Monitoring Report – Mr. Williamson opened discussion on the Treatment of Staff report that was sent prior to the meeting.

A motion was made by Ms. Lyman-Redfean to accept the Treatment of Staff monitoring report as received prior to the meeting. Seconded by Mr. Spinato. Passed unanimously.

5. Board Generated Agenda.

A) Executive Director Update – Ms. Rhoden reported as follows:

- Council On Accreditation (COA) – Ms. Rhoden asked Ms. Doherty to report on COA. Ms. Doherty handed out and briefed the Board on a preliminary self-study and reminded the Board on information handed out at the Board retreat. Ms. Doherty asked Ms. Valenti to review Linkages for the Board. Ms. Valenti discussed Board linkages and reminded the Board a true linkage is when the Board is meeting with community agencies, partners, and community groups discussing needs of the community in behavioral health, primary care, and developmental disabilities. A discussion followed.

- Crisis Response System Report – Ms. Rhoden handed out and briefed the Board on the Crisis Response System report. A discussion followed.

- FY15 and FY16 State General Fund and Inter-Agency Transfer Budgets – Ms. Rhoden gave an overview of the current status of FY15 and what is expected for FY16. A discussion followed.

- DHH Contract Update – Ms. Rhoden reported JPHSA still does not have an executed contract for the current year; however, another extension was signed on the existing contract.

- Health Care Champion Award – Ms. Rhoden invited Board members to the Health Care Champion Award sponsored by The Extra Mile on Thursday, March 12, 2015, 6:30 p.m. at La Maison Creole, 1605 8th St., Harvey, LA.

B) Policy Review – Consultants & Contract Workers Policy – Mr. Williamson opened discussion regarding the Consultants & Contract Workers Policy. There were no changes

to this policy.

Communication & Support to the Board Policy – Mr. Williamson opened discussion regarding the Communication & Support to the Board Policy. There were no changes to this policy.

Ends Focus of Grants or Contracts Policy – Mr. Williamson opened discussion regarding the Ends Focus of Grants or Contracts Policy. There were no changes to this policy.

C) JeffCare Update – Mr. Bates reviewed his report that was sent to the Board prior to the meeting. He also reported the Board is in need of two more members that receive services from JeffCare. A discussion followed.

D) Board Linkage Update – Mrs. Gilbert reported on the Developmental Disabilities Legislative Round Table meeting she attended along with Mr. Bradley and Mr. Spinato. The meeting was held on January 28, 2015. Individuals from LaTeach and LaCan reported on current issues and handed out fact sheets on key points of interest of the developmental disabilities community that can be used when addressing Legislators.

Ms. LaCour reported she attended a meeting of NOLA Moms. She stated this is a group started by members of the Downs Syndrome Association. Ms. LaCour presented on JPHSA and the services we provide.

Mr. Saddy stated he met with the General Manager and Program Manager for a Hispanic radio station and has obtained an opportunity for JPHSA to appear on the radio to discuss JPHSA services.

E) Board Recruitment – Ms. Valenti reported the Board now has openings in the Mental Health, General position and in the Addictive Disorder, General position. She asked Board members to continue to recruit for prospective members.

F) Ethics Training – <https://eap.ethics.la.gov/ethicstraining/login.aspx>

G) Executive Session – Personnel Issue

A motion was made by Ms. Lyman-Redfean to go into Executive Session to discuss a personnel issue. Seconded by Ms. Carriere-Williams. Passed unanimously. (7:10 p.m.)

The Board returned to regular session at 7:40 p.m. A motion was made by Mr. Saddy to give authority to the Board Chairman to meet with the Executive Director regarding her performance evaluation. Seconded by Ms. Carriere-Williams. Passed unanimously.

6. Announcements.

A) Board Generated Items – None.

B) Next Board meeting – The next meeting will be held on Monday, **March 2, 2015**,

6 p.m., JPHSA East bank Office, 3616 S I-10 Service Road W., Second Floor, Metairie, LA 70001.

7. Adjournment.

The Board meeting was adjourned at 7:48 p.m. by a motion made by Mrs. Gilbert. Seconded by Ms. Baltodano-Dubey. Passed unanimously.



LOGAN K. WILLIAMSON
JPHSA Chairperson